**SHILLINGSTONE PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT**

**7.30 PM ON THURSDAY 3rd SEPTEMBER 2020 BY REMOTE CONFERENCING (ZOOM)**

**MEETING HELD UNDER THE TERMS OF THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020**

**PRESENT:** Councillors L Gasson (Vice-Chairman), P Aaron, K Ridout, I Suter, R White, Footpaths Officer G Rains, Clerk D Green; in addition, there was one member of the public in attendance.

**602. APOLOGIES FOR ABSENCE:** Cllrs Webberley, McNamara, Acton, Cllr Batstone

**603. DECLARATIONS OF INTEREST:** None

**604. MINUTES OF THE PREVIOUS MEETING:** The minutes of the meeting held on 6th August 2020 were approved.

**605. MATTERS ARISING:**

The Clerk noted the proposal from Dorset Highways concerning the possible funding of the purchase of a Speed Indicator Device’ from insurance claim proceeds. The Council agreed that a positive response to this proposal should be made. The Clerk will write to Dorset Highways.

The Clerk noted that the new website was now functional and largely up to date with good back office editing facilities. Cllr Suter considered the site to be an improvement though noted that there were some issues regarding mobile performance relating to the size of images in use.

**606. PUBLIC SESSION TO RAISE ISSUES**

Cllr Ridout raised the issue of the ‘re-ordering’ of pews in Holy Rood Church and the necessity for a comprehensive period of consultation, particularly following events in Okeford Fitzpaine which had been very controversial and received national attention. Cllr Gasson explained that the removal of the pews is a Diocese responsibility and has been necessary because they are never filled, it is impossible to accommodate wheelchairs or pushchairs, and have served to effectively block the main entrance to the Church. There is now proper access to the font, and chairs can be provided for events such as weddings and funerals. Cllr Gasson explained that a well publicised consultation period of 28 days will take place by means of notices on the church door, an article in the Parish magazine and on Facebook. Cllr Gasson further advised that if there are objections these must be based on reason and not emotion. Cllr Suter noted that it was important that the process was transparent and took account of the views of villagers.

A parishioner raised the issue of the creation of parking spaces cut into the roadside at Pepper Hill and enquired as to whether these were legal. Cllr Suter raised the issue of parking in Gunn Lane. The Clerk would contact the Community Highways Officer for advice.

Cllr Gasson had asked a resident to cut some hedges.

**607. UNITARY COUNCILLORS REPORT**

There was no unitary councillor present and no report had been received.

**608. FOOTPATHS**

The Footpaths officer was unable to deliver his report due to technical difficulties (inaudible) and will provide a written summary.

**609. PLANNING**

**I) New applications received before the meeting:**

**2/2020/0316/FUL - Church of The Holy Rood, Church Road Shillingstone DT11 0SL**

Proposal for the [existing boiler room to be clad externally and existing roof to be removed and replaced.](https://planning.north-dorset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q6RICJLHG3900&prevPage=inTray)

The Council resolved to **APPROVE** this application as a necessary improvement relating to the conversion of the church heating system.

**610. FINANCES**

**i) a) Retrospective payments approved:**

The list of payments had been circulated to councillors in advance. These were **APPROVED.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ref** | **Date** | **Amount** | **Payee** | **Reason** |
|  |  |  |  |  |
| STD ORD | 03/08/2020 | £ 333.00 | Shillingstone Cricket Club | Mowing |
| BACS | 06/08/2020 | £ 45.00 | S K Electrical | Fit spur socket in |
| BACS | 07/08/2020 | £ 76.25 | David Green | Expenses |
| DD | 07/08/2020 | £ 35.00 | The Information Commissioner | Data controller fee |
| BACS | 10/08/2020 | £ 125.50 | Stacey Hankin | Cleaning pavilion |
| BACS | 11/08/2020 | £ 126.00 | Total Energy Services | Move regulator |
| BACS | 12/08/2020 | £ 360.00 | PKF Littlejohn LLP | External audit |
| BACS | 21/08/2020 | £ 144.00 | TEEC Limited | Website Hosting |
| BACS | 21/08/2020 | £ 1,111.19 | TEEC Limited | New website |
| DEBIT | 21/08/2020 | £ 143.88 | Zoom Video Communications Inc | Standard Pro Annual |
| BACS | 27/08/2020 | £ 321.60 | Total Energy Services | PCB replacement |

**b) Payments approved:**

Clerks expenses £ 73.20

An increase in the Clerks pay, following a national agreement, was approved.

**611. PLAY AREAS, RECREATION GROUND AND PROPERTY CHECK**

The Clerk provided a report in relation to the events of 23 August when two young children became trapped in the changing room Pod, and the door had to be forced in order to free them, resulting in severe damage to the both lock and door.

The Clerk sought the advice of a locksmith who advised that it was highly likely that the lock and door were irreparably damaged and as a consequence quotes have been received for a replacement door. It was RESOLVED to accept the lowest quote and instruct the work to go ahead.

The Clerk has advised the Tennis and Cricket Clubs that the Pod is out of use until further notice. The Council further agreed that contributions towards the insurance costs of the Pavilion and Pod may be sought from users of the facilities.

The Clerk has raised the issue of equipment being stored in the Pod and Pavilion with the Cricket Club, following discussions with the cleaners who are having to spend an excessive amount of time moving the equipment before cleaning.

The Clerk reported that weed spraying of the play areas at the Recreation Ground and at Augustan Avenue has taken place.

The Clerk has received inspection reports for both play areas. All issues are either low risk or very low risk and have been reviewed by the play area repairer, who has provided a quote for necessary work. The estimated lifespan of some of the wooden equipment is considered to be fair, though consideration will have to be given to replacing this in the future.

**612. CORRESPONDENCE**

There was no correspondence requiring reporting.

**613. TO AGREE ITEMS FOR NEXT AGENDA:**

The Clerk will provide budgetary calculations

**614. NEXT MEETING**

The next meeting was confirmed as being on Thursday 1st October 2020 at 7:30 pm, by Zoom

There being no further business, the meeting closed at 8:23 p.m.